

**Building and Grounds Committee**  
**Meeting Minutes**  
**Monday, June 1, 2026**

**1. Call to Order**

Meeting was called to order by Luckey at 8:36 a.m.

**2. Roll Call**

Members Present: Kathi Cauley, Robert Preuss, Phil Ristow, Michael Foster via Teams

Members Not Present: Roger Lindl

Others Present: Michael Luckey, John Fox, and John Rageth

Others Present via Teams: Sarana Stolar, James Kuckkan (Watertown Daily Times)

**3. Certification of Compliance with Open Meetings Law**

Luckey reported that the meeting agenda was properly noticed in compliance with the law

**4. Review of Agenda**

No changes were made.

**5. Public Comment - None**

**6. Communications**

Communications on auction updates – will be putting excess furniture out to scrap value. Highway Department struck by lightning will involve replacement gates. Insurance has settled and will cover; we just need to do deductible. A building by the gate on the north side of Fair Park needs some repair for some rotting wood. Also, space study at Human Services is ongoing

**7. Approval of April 6<sup>th</sup>, 2026, Building and Grounds Committee Minutes**

Preuss moved to approve previous meeting minutes, Ristow seconded. Motion passed

**1. Elections of Board**

Cauley nominated Ristow as Chair. Cauley nominated Robert Preuss as Vice Chair. Unanimous ballot.

Confirmation at the next meeting as to whether a vote with all committee members will be required

**2. Updates On Projects**

- a. **Courthouse:** video surveillance enhancements, audible alarms at emergency exit doors, mechanical equipment access platform being installed
- b. **Fair Park:** the interior lighting is being updated through grants
- c. **Legacy MIS Demolition:** Demolition
- d. **Highway Department:** building automation system software updates, gate repairs from April lightning strike

**3. IT Project Update**

Rageth noted that they are looking at more options for cybersecurity and gave an update on AI

**4. Financial Reports (YTD)**

- a. Central Services
- b. Management Information Systems (MIS)

Reports were reviewed. No action taken

**5. Discussion and possible action on future meeting dates and agenda items**

Next meeting scheduled for Monday, July 6th, 2026, at 8:30 a.m.

**6. Adjourn**

Motion by Preuss to adjourn at 9:22 a.m. Seconded by Cauley. Motion passed